



BRISBANE  
LIVING  
HERITAGE

2021-2022



# ANNUAL REPORT

BRISBANE'S LIVING HERITAGE NETWORK LTD



Discover Brisbane's living heritage  
with over 90 sites to explore



Brisbane Living Heritage expresses its respect for and acknowledgment of the Traditional Custodians of the land on which we work, live and play. We pay our respects to Elders past, present, and emerging. The Traditional Owners of the country are keepers of history, of knowledge, and sharers of story. We embrace our First Nations culture and commit to a strong future together.

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ACN 108 737 695

The Annual Report is an account of the financial and non-financial performance of Brisbane Living Heritage Network, known as Brisbane Living Heritage (BLH).  
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Cover Image: Brisbane Powerhouse

Brisbane's Living Heritage  
Network is proudly  
supported by



*Dedicated to a better Brisbane*

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## FROM THE CHAIR



Queensland Art Gallery | Gallery of Modern Art (2021 BLH Photo Competition entry by Mandy Carter)

It is with great pleasure that I present the Brisbane Living Heritage Annual Report for 2021 – 2022. With a network of more than 90 member organisations including museums, galleries, heritage sites, historic houses & gardens and historical societies, BLH strives to increase public engagement for our members and secure the future sustainability of our heritage sector. Advancing the collective cause of heritage through this vital network is fundamental to Brisbane's evolution as a vibrant cultural hub, a destination for visitors worldwide and a place where heritage is valued and embraced.

While this year has been marked by unprecedented weather events and ongoing pandemic disruption there has been a sense across the community of opportunity—that we are bouncing back and that now is the time to explore new engagement strategies inspired by the lessons learned in recent years. The digital age is emerging within our sector and BLH has been taking full advantage of the paradigm shift to ensure our key objectives are realised; to transform our organisational structure and capacity, reimagine our brand and drive cultural change within the sector. Our organisational transformation is part of a long-term strategic vision to rebrand and reposition BLH as a cultural influencer;

providing ideas, support and guidance to help our members stay relevant, dynamically engaged and digitally connected to ensure we take full advantage of the opportunities the future will provide.

BLH's repositioning has been supported by significant partnerships with KDPR, our communications agency who have managed our rebrand, and The University of Queensland School of Business, who are currently designing a BLH App. The rebranding process has included a refreshed, forward-facing name—Brisbane Living Heritage—and a complementary design layout aimed to contemporise our organisation's visual identity and help us reach a wider audience. The new brand and website, launched earlier this year, more accurately reflects our vision and ethos. Thank you to Kristen Devitt of KDPR for facilitating the project and the creative agency ACG who responded to the design brief so astutely—we are all thrilled with the outcome.

Our rebrand has also been supported by a fresh drive to boost digital engagement which has seen exponential growth across all platforms this year. Visitors to the BLH website increased 121% to 17,000, viewing 72,000 pages, an increase of 308%. Our reach on Facebook jumped

Our organisational transformation is part of a long-term strategic vision to rebrand and reposition BLH as a cultural influencer; providing ideas, support and guidance to help our members stay relevant, dynamically engaged and digitally connected to ensure we take full advantage of the opportunities the future will provide.

891% to 98,000, while Instagram reach climbed 257% to 5000. This data tells us people are interested in engaging with heritage and gives us confidence our strategy is working. Many thanks to our marketing coordinator Dani Nash who has been instrumental in augmenting our online presence since joining BLH in 2021.

My role as Chair of BLH has been inspired and informed this year by visits to new exhibitions, reading online research and hearing the testimony of staff and volunteers across the sector—your work is Brisbane's treasure. To our wonderful network of members, thank you for your hard work and passion – you inspire us to renew and innovate to ensure we offer a meaningful, impactful service that supports you and the broader heritage sector. Together we create the incredible tapestry that is Brisbane heritage.

Current research data from Tourism Australia confirms culture and heritage experiences are one of the lead attractors generating new visitors to Australia. The research also provides ample evidence that the style and manner in which heritage is presented has a big influence on the visitor experience and the visitor's inclination to channel positive feedback to their friends, family and community. We can infer from this that our best and most effective marketing tool is the experience we generate for people when sharing stories about us and our history. This understanding encourages us to explore and promote new modes of experience-making that transcend the everyday, whether this be through innovative re-spacing, performative engagement or multimodal installations and exhibitions that blend digital with live storytelling so we can share history by making it.

This year we said goodbye to long-standing board members Jenny Steadman from Miegunyah House Museum (QWHA) and Georgia Grier from the

## SUPPORTING BRISBANE'S HERITAGE ENRICHING BRISBANE'S LOCAL COMMUNITY

Queensland Police Museum. I would like to sincerely thank them both for their support and contribution to BLH. A more recent board member, Miranda Hine from the Museum of Brisbane, has also had to leave us due to new work commitments. I thank Miranda for her unique contribution to helping reimagine BLH. The Board and I would also like to especially acknowledge Michele Pickering who recently resigned from her position as our coordinator, we thank her for her years of dedicated service to the BLH cause.

This year we were excited to welcome new board members Phoebe Meredith from the Brisbane Powerhouse who takes on the role of Deputy Chair and Emma MacLean from the Museum of Brisbane as a new Director.

It is a great privilege to be the Chair of Brisbane Living Heritage and I am proud of the work we have achieved over the past year to generate new members and reach new audiences. This work would be impossible without an intelligent, proactive and supportive Board. I would like to thank my fellow Board members for their commitment to Brisbane Living Heritage. I would like to give particular thanks to our Treasurer Bev Smith who has undertaken the financial duties, in the absence of our coordinator – a significant increase in her workload.

Finally, I would like to acknowledge Brisbane City Council and the Creative Communities team for their hard work and ongoing support of Brisbane Living Heritage. My personal thanks to Lord Mayor Adrian Schrinner, Lady Mayoress Nina Schrinner, Councillor Vicki Howard, Civic Cabinet Chair of Community, Arts and Night-time Economy Committee, for your commitment to our organisation and appreciation of the value of Brisbane's heritage.

Brisbane is such a wonderful city to live in, one that I love dearly. I am proud to be contributing to the development of a sector that brings aesthetic beauty, depth and meaning to so many people's lives. As we explore new ways of sharing our history, we unlock the creative power and authenticity necessary to sustain our sector into the future. I look forward to building on this year's achievements and working closely with our Board and members to enhance the everyday lived experience of the curious generation.

Jennifer Garcia - Chair  
Brisbane Living Heritage

ABOUT US

Brisbane Living Heritage is a vibrant network of heritage destinations and organisations, at the heart of Brisbane’s cultural landscape. Our network represents more than ninety members, including museums, galleries, heritage sites, historic houses and gardens, and historical societies.

Purpose

We connect both small and large museums, heritage places and organisations, with the aim of illuminating the stories of Brisbane’s heritage and supporting the work of these organisations and their members.



Mayes Cottage House Museum

Vision

Our vision is to create treasured local places centred on Brisbane’s heritage and the stories of its people, providing enriching and engaging experiences for both residents and visitors to our city.

Mission

Brisbane’s heritage organisations form a dynamic ecosystem that is cherished, supported, and valued.

Our values

- Knowledgeable
- Authentic
- Bold
- Collaborative
- Passionate

Our goals

- Connect the people of Brisbane to the city’s heritage
- Share the stories of Brisbane’s heritage
- Build capacity through meaningful partnerships
- Celebrate the diversity of our members
- Provide support and connection through education and training
- Build broad community engagement with our heritage destinations and organisations

SUPPORTING BRISBANE’S HERITAGE  
ENRICHING BRISBANE’S LOCAL COMMUNITY

OBJECTIVES	COMMUNITY ENGAGEMENT	MEMBERSHIP DEVELOPMENT	GOVERNANCE	SUSTAINABILITY	PEOPLE
	Be the leading “go to” heritage organisation facilitating connection between members, the community, and visitors to Brisbane.	Support members through delivering meaningful and relevant training that maximises opportunities for connection and skills development.	A dynamic and engaged Board that actively supports the BLH Strategic Vision.	Create a sustainable and evolving organisation by actively seeking sponsorship and partnership opportunities.	Augment capacity by building a capable and engaged team ensuring an innovative and high performing workplace culture.
STRATEGIES	<ul style="list-style-type: none"><li>• Add value to the sector by advocating for the significance and relevance of Brisbane’s heritage and the work of our members.</li><li>• Increase public awareness of BLH and Brisbane heritage.</li><li>• Increase and broaden local community engagement with BLH and Brisbane heritage.</li><li>• Increase awareness of BLH members in local resident and visitor target markets.</li><li>• Create a vibrant public programming calendar.</li></ul>	<ul style="list-style-type: none"><li>• Deliver meaningful and well attended workshops, offering capacity building opportunities.</li><li>• Offer regular and accessible opportunities for members to network.</li><li>• Strengthen BLH relationship with members.</li><li>• Develop online and in person opportunities for members.</li></ul>	<ul style="list-style-type: none"><li>• Board roles and responsibilities are clearly defined.</li><li>• Board members represent diversity of knowledge and skills.</li><li>• All legislative and compliance procedures are adhered to.</li></ul>	<ul style="list-style-type: none"><li>• Develop business focused entrepreneurial strategies to improve productivity, foster innovation and maximise self-generated revenue.</li><li>• Develop partnerships across government, academia, heritage and arts organisations, and other industry sectors that deliver shared value and impact.</li><li>• Integrate new digital technologies to enable greater reach and online access to BLH and reduce environmental impacts.</li></ul>	<ul style="list-style-type: none"><li>• Acknowledge and respect our First Nations Peoples through partnerships and implementation of the Arts Queensland Reconciliation Action Plan (RAP).</li><li>• Develop a highly motivated, innovative, and diverse workforce.</li><li>• Celebrate the contributions of our member staff and volunteers.</li><li>• Ensure employee engagement, productivity, and safety.</li></ul>

## 2021 - 2022 ACHIEVEMENTS STRATEGIC PRIORITIES

COMMUNITY ENGAGEMENT	Be the leading “go to” organisation facilitating connection between members, the community, and visitors to Brisbane.
MEMBERSHIP DEVELOPMENT	Support members through delivering meaningful and relevant training that maximises opportunities for connection and skills development.
GOVERNANCE	A dynamic and engaged Board that actively supports the BLH Strategic Vision.
SUSTAINABILITY	Create a sustainable and evolving organisation by actively seeking sponsorship and partnership opportunities.
PEOPLE	Augment capacity by building a capable and engaged team ensuring an innovative and high performing workplace culture.



Fort Lytton National Park



## 2021 - 2022 SNAPSHOT



**4** WALKING TOURS



**2** NEW SIGNATURE  
EVENTS



**2** SKILLS TRAINING  
WORKSHOPS



**NEW BRAND  
IDENTITY**



WELCOMED  
**16** NEW MEMBERS  
**2** INSTITUTIONAL  
**14** INDIVIDUAL



NEWSLETTERS  
**17** BLH MEMBER NEWS  
**16** FRIENDS OF BLH



SOCIAL MEDIA REACH  
FACEBOOK **98,000, +891%**  
INSTAGRAM **5000, +257%**



FANS ON SOCIALS  
FACEBOOK **2003, +46%**  
INSTAGRAM **620, +19%**  
TWITTER **747, +3%**



BLH WEBSITE  
PAGE  
VIEWS **72,422, +308%**  
USERS **16,834, +121%**



PARTNERED WITH  
COMMUNICATIONS & PUBLIC  
RELATIONS AGENCY KDPR

PARTNERED WITH THE  
UNIVERSITY OF QUEENSLAND  
TO CREATE A BLH APP



**5 STAR**  
RATING ON GOOGLE



NEW OFFICE  
WITHIN NATIONAL  
TRUST QUEENSLAND'S  
PREMISES

## 2021 - 2022 ACHIEVEMENTS

The year has been punctuated with the consequences of living through a pandemic as well as Brisbane enduring two major weather events within 12 months. These significant challenges did result in the cancellation of some of our public programs, as well as two member training events.

Nevertheless, our commitment to our members and to developing the capacity of Brisbane Living Heritage as an organisation has driven our approach and motivated a review of how we deliver future programming and training to ensure a flexible and responsive approach.

### COMMUNITY ENGAGEMENT

#### 4 WALKING TOURS

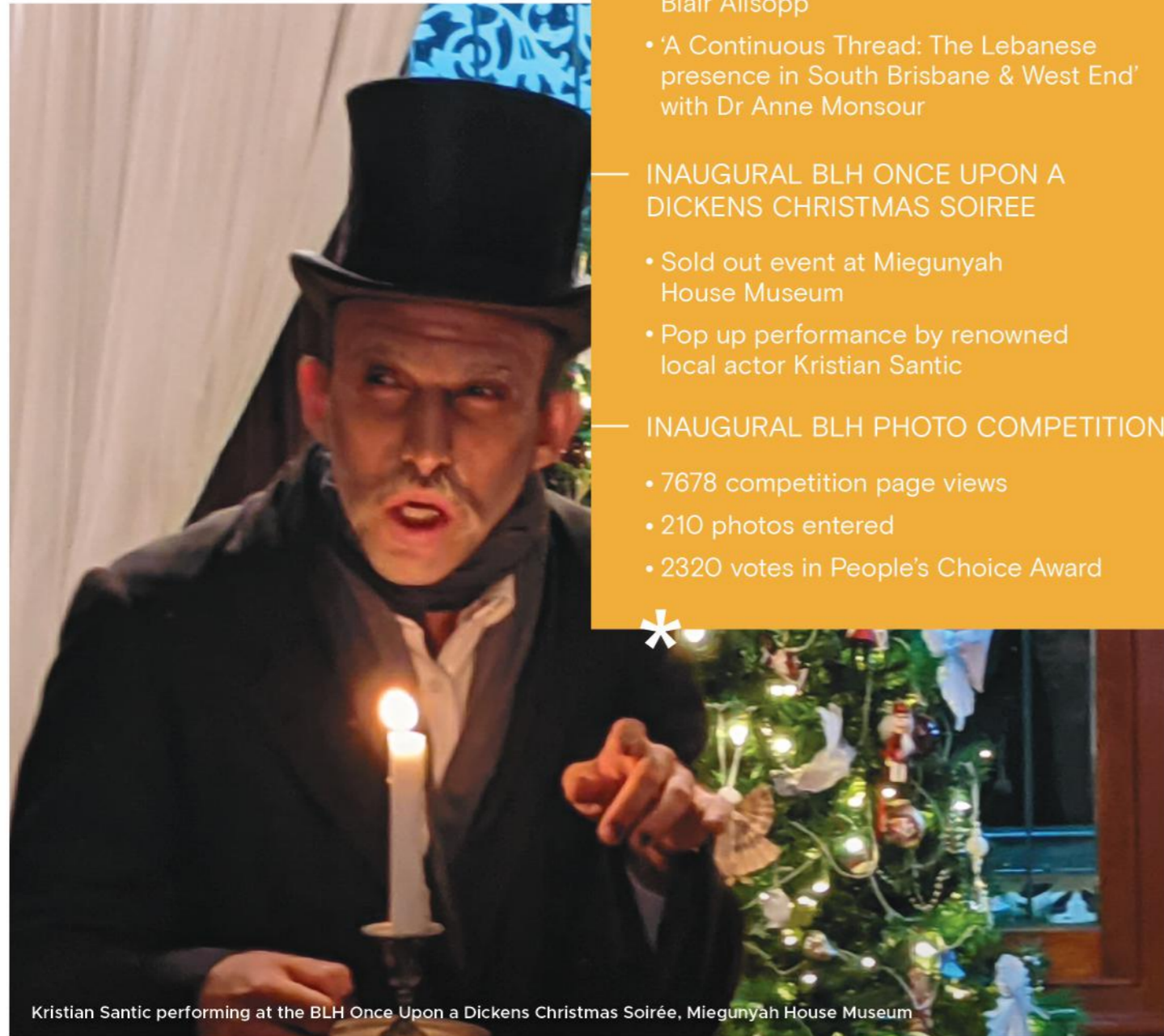
- 'St Helena Walking Tour' with Moreton Bay Environmental Education Centre
- 'What was the point of Gardens Point?' with Dr Katie McConnell
- 'City Lights: Brisbane by Night' with Blair Allsopp
- 'A Continuous Thread: The Lebanese presence in South Brisbane & West End' with Dr Anne Monsour

#### INAUGURAL BLH ONCE UPON A DICKENS CHRISTMAS SOIREE

- Sold out event at Miegunyah House Museum
- Pop up performance by renowned local actor Kristian Santic

#### INAUGURAL BLH PHOTO COMPETITION

- 7678 competition page views
- 210 photos entered
- 2320 votes in People's Choice Award

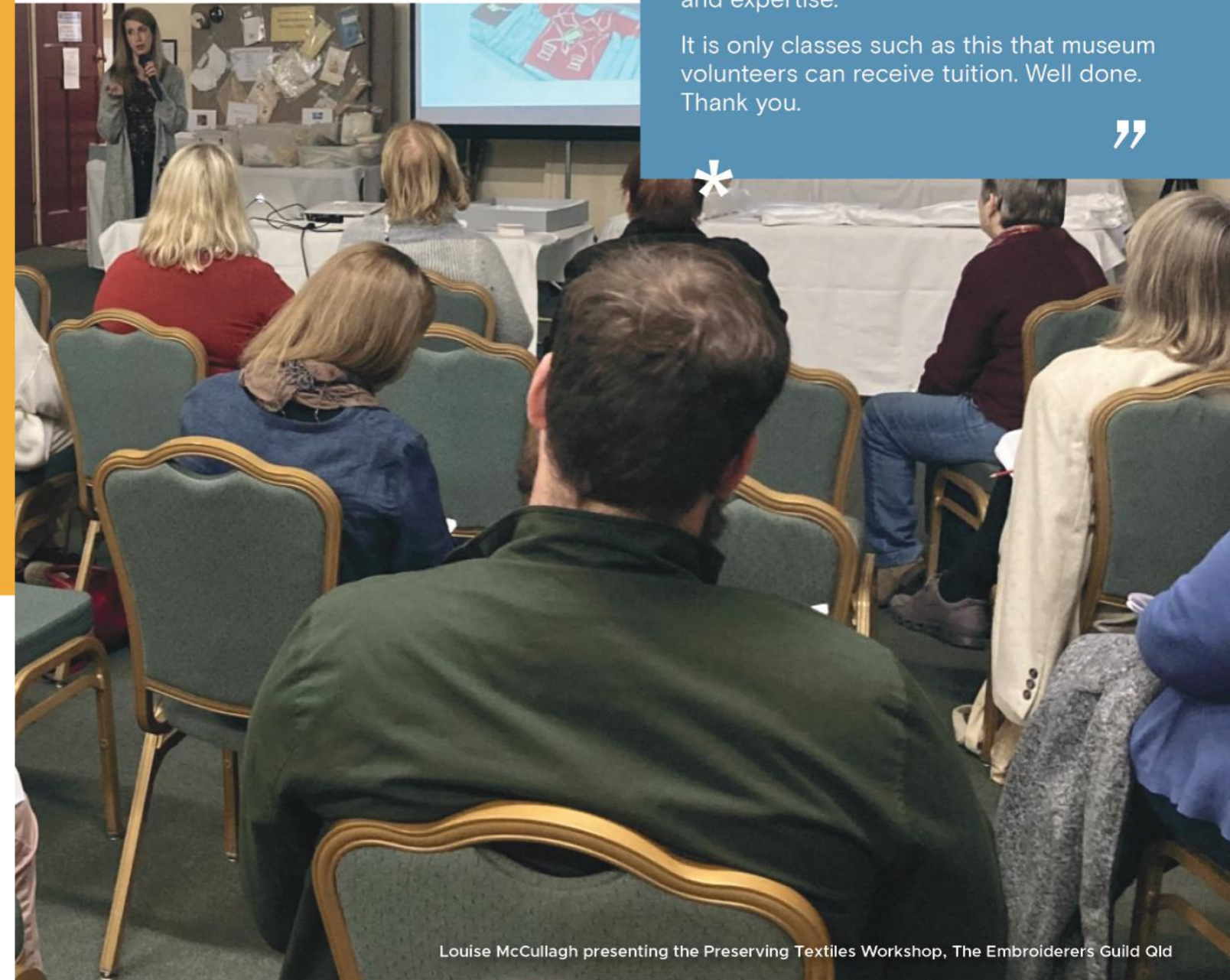


Kristian Santic performing at the BLH Once Upon a Dickens Christmas Soirée, Miegunyah House Museum

### MEMBER DEVELOPMENT

#### 2 SKILLS TRAINING WORKSHOPS

- 'Volunteers: Recruitment and Retention' at Supreme Court Library
- 'Preserving Textiles with Louise McCullagh, at The Embroiderers Guild Qld



Louise McCullagh presenting the Preserving Textiles Workshop, The Embroiderers Guild Qld

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### PARTICIPANT FEEDBACK



The presentation offered a relaxed yet professional environment in which to learn new skills about textile preservation. Thank you to Louise for her time and expertise.

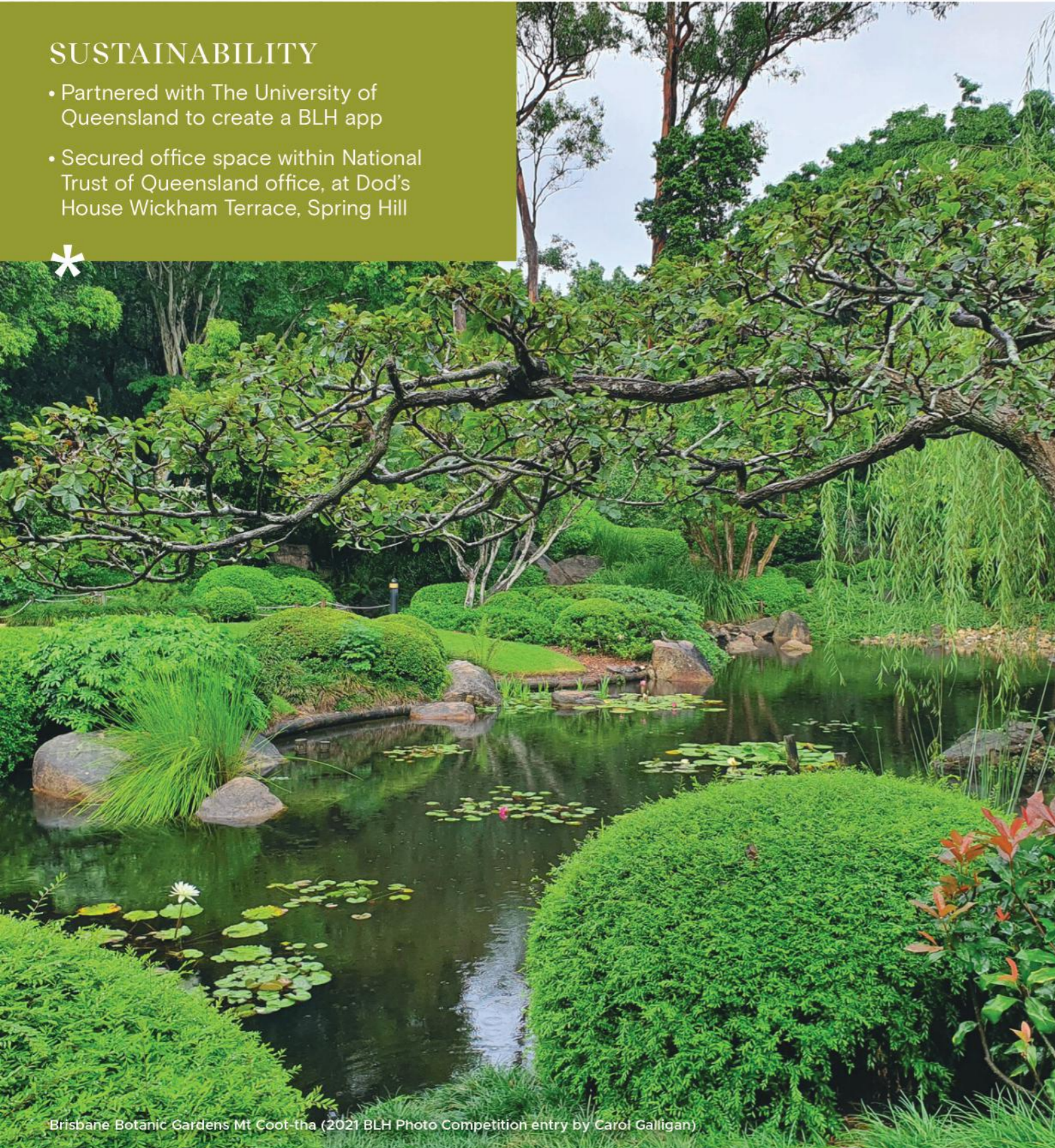
It is only classes such as this that museum volunteers can receive tuition. Well done. Thank you.



## 2021 - 2022 ACHIEVEMENTS

### SUSTAINABILITY

- Partnered with The University of Queensland to create a BLH app
- Secured office space within National Trust of Queensland office, at Dod's House Wickham Terrace, Spring Hill



Brisbane Botanic Gardens Mt Coot-tha (2021 BLH Photo Competition entry by Carol Galligan)



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St Helena Island National Park (2021 BLH Photo Competition entry by Robyn Antill)

## GROWING BRISBANE LIVING HERITAGE

### A new Brand Identity

The Board of Brisbane Living Heritage Network took the decision to rebrand as **Brisbane Living Heritage (BLH)** and develop a new identity that better reflected the organisation's vision.

The name change to Brisbane Living Heritage and the rebrand contemporised the organisation's visual identity – creating a fresh, contemporary new look to enhance the appeal to wider and younger audiences and communities, as well as build a brand that more accurately represents the important work of BLH. This included a refreshed brand – a new logo and colour palette that truly represents 'Brisbane Heritage'. This also entailed the application of the refreshed brand to the BLH website, bringing consistency to the brand.

BLH recognised a need to connect with modern audiences through compelling and authentic communications activities that raise the profile and challenge the perception of heritage and history in Brisbane.

The BLH name change is dynamic, moving, and talks to the evolution of our city. It's a simple change that retains the core values of the organisation. The element of community is still very important, but this new name means that not only does BLH represent each member, but it also allows the organisation to exist as its own entity, beyond the community of members and individuals.

BLH engaged the services of KDPR and creative agency ACG Creative to reimagine the brand identity.



### Refreshed website

The new look website went live on Monday 28 February 2022. Design Agency ACG Creative Co., who were responsible for the new BLH brand identity, were tasked with reskinning the website to be reflective of our new logo and colour palette.

To improve the functionality and user experience the following edits were delivered:

- Members Page
- Partners / Sponsors page



### Your guide to Brisbane's museums & heritage sites

Brisbane Living Heritage (BLH) is the heart of Brisbane's cultural heritage, representing more than 90 organisations: museums, galleries, heritage sites, historic houses & gardens, and historical societies.

The story of Brisbane is a journey of discovery and each BLH member adds their own special chapter.

Search our site to find an inspiring **place to visit** or a special **event** that highlights Greater Brisbane's rich heritage.



## PROMOTING BRISBANE LIVING HERITAGE

### Marketing

As part of our strategic vision and key priorities for 2021 – 2022 BLH has placed emphasis on building audience engagement through social media marketing. Our design agency ACG Creative provided new branding for our social channels and redesigned templates for our newsletters.

We are now working with ACG to rollout the new branding in an updated version of the Heritage Guide. First published in 2019, the popular guidebook is provided to members to giveaway to visitors, as well as distributed through the Queen Street Mall Visitor Centre. The updated version of the Heritage Guide is due for completion by the end of 2022.

### Digital snapshot

BLH has seen significant growth in social media activity and engagement during the 2021 – 2022 period. We know that continuing to grow our digital capacity is an important part of our marketing mix.

#### • BLH WEBSITE

72,422 page views, +308%

16,834 users, +121%

#### • SOCIAL MEDIA FOLLOWERS

Facebook – 2003, +46%

Instagram – 620, +19%

Twitter – 747, +3%

#### • SOCIAL MEDIA REACH

Facebook 98,000, +891%

Instagram 5000, +257%

#### • NEWSLETTERS

17 x BLH Member News (mailing list 245)

16 x Friends of BLH newsletters (mailing list 848)

#### HERITAGE GUIDEBOOK

- 115 digital downloads of The Heritage Guide (Monitored for the first time since March 2022)

### Media

Our partners in communication, KDPR, were engaged to drive a robust media profiling strategy. Profiling BLH was a key part of reaching and engaging a wider audience. Part of this process was enhancing the profile of Brisbane's heritage and history through various media opportunities across digital, print, radio, and potentially, TV.

As a result, BLH Chair Jennifer Garcia was interviewed on radio:

- ABC Radio Afternoons with Kat Feeney, 16 March 2022
- 4BC Evenings Radio with Spencer Howson, 25 April 2022

## SUPPORTING BRISBANE'S HERITAGE ENRICHING BRISBANE'S LOCAL COMMUNITY



## CHAMPIONING OUR MEMBERS

Brisbane Living Heritage is made up of a diverse membership of more than 90 member organisations — museums, galleries, heritage sites, historic houses and gardens and historical societies.

Championing our member network has been a key strategic priority for Brisbane Living Heritage. We are passionate about supporting our members, to ensure greater Brisbane has a vibrant heritage ecosystem.

Events and activities of BLH member organisations are promoted via the BLH website, in our newsletters and on our social media channels.

- 125 events listed in the What's On events calendar on the BLH website
- 16 Friends of BLH newsletters sent providing updates of BLH activities and member news (mailing list 848)
- Daily social media posts, reaching 98,000 people on Facebook (an increase of 891% on last year) and 5000 on Instagram (257% increase)
- Weekly #MemberMonday organisation spotlight on social media channels (implemented August 2021)



BLH Walking Tour 'A Continuous Thread: The Lebanese presence in South Brisbane & West End' with Dr Anne Monsour

## SUPPORTERS, SPONSORS & PARTNERS

Brisbane Living Heritage acknowledges and celebrates the support of our valued partners.

Our partners are critical to ensuring BLH continues to make a valuable contribution to the cultural life of Brisbane and create champions of Brisbane's rich history. We encourage the creation of unique partnerships that will suit the specific strategic objectives of each partner, including the ability to tailor bespoke experiences.

### Government partner

Established in 2001, Brisbane Living Heritage was formed out of a Brisbane City Council initiative. The Brisbane City Council continues to be the major supporter of BLH.

Proudly supported by



*Dedicated to a better Brisbane*

### Corporate partners

#### KDPR

Leading Brisbane-based communications agency KDPR proudly supports Brisbane Living Heritage with strategic and creative communications advice, shining a light on the role heritage plays in the identity of Brisbane. KDPR has also advised BLH on the development of our fresh new visual identity.

#### UQ SCHOOL OF BUSINESS

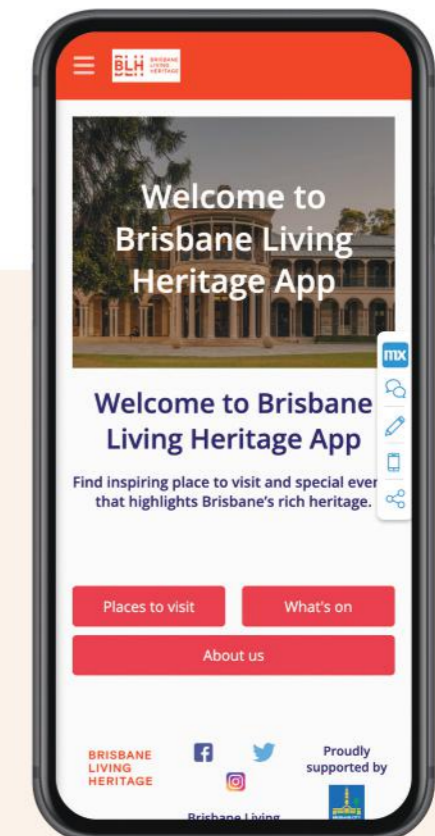
BLH worked with The University of Queensland School of Business to develop a BLH app.

### Supporters

The Office of Trevor Evans.

### Donors

We sincerely thank the generosity of our donors, whose contribution big and small makes an enormous difference to our operation.



## BRISBANE LIVING HERITAGE PHOTO COMPETITION

The inaugural BLH Photo Competition, with the theme Cherish Brisbane Heritage, took place in Spring 2021.

Participants were invited to share their unique perspective of Greater Brisbane's heritage with a photo taken during 2021 featuring an aspect of one of the BLH 90+ member organisations.

### Winners

#### PLACE

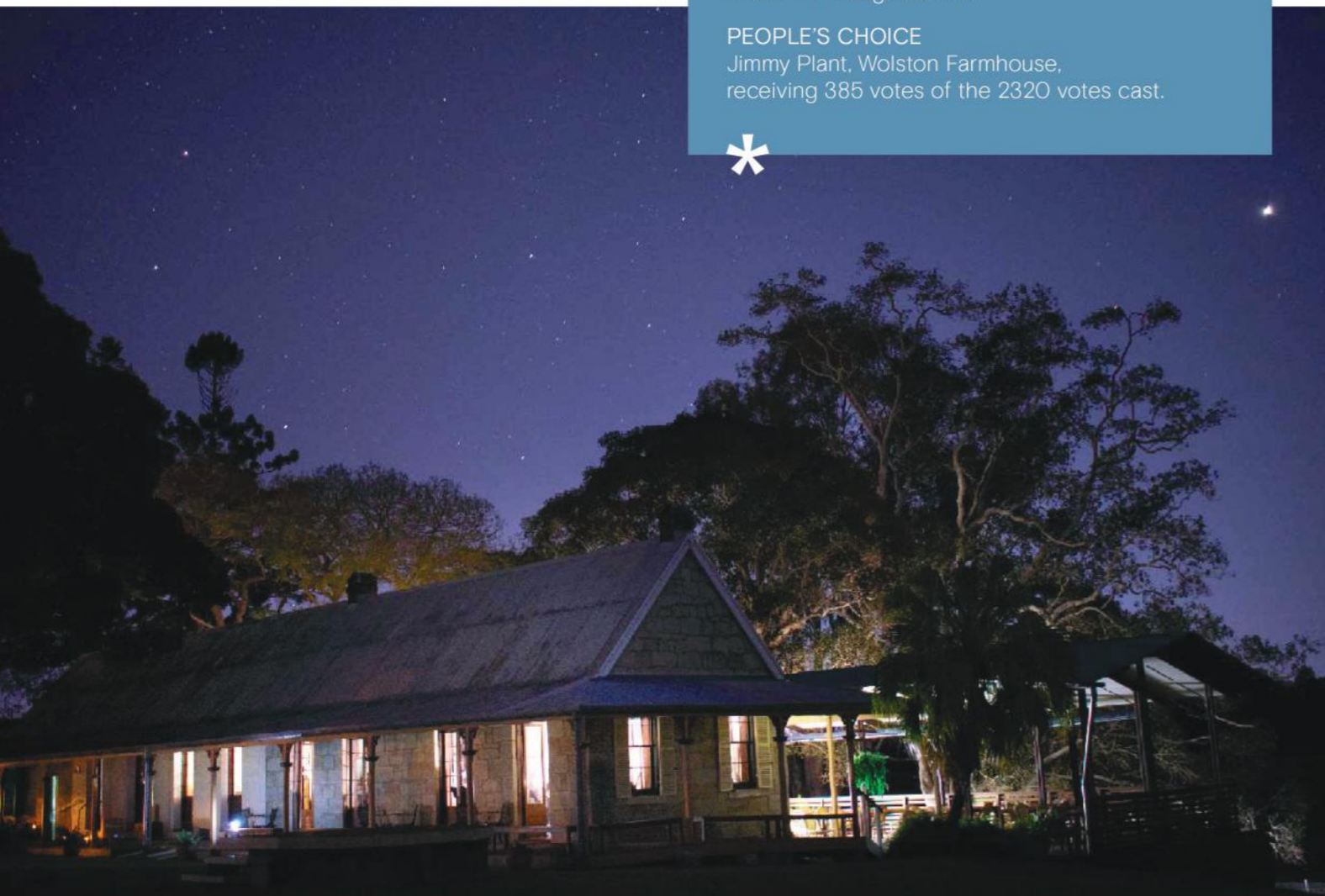
John Keating, Caboolture Historical Village.

#### OBJECT - WINNER

Rosemary Featherstone, RAAF Base Amberley Aviation Heritage Centre.

#### PEOPLE'S CHOICE

Jimmy Plant, Wolston Farmhouse, receiving 385 votes of the 2320 votes cast.



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ENRICHING BRISBANE'S LOCAL COMMUNITY

“

What a great experience it has been to explore the member sites of BLH and try to capture a winning image.

I am a hobby photographer and have loved the opportunity to learn more about these amazing places, that I had no idea about.

Great initiative!

”

Meg M.

Cash prizes were awarded  
in three categories:

- Place – \$400
- Object – \$400
- People's Choice – \$350

Participation:

- 7678 competition page views
- 210 photos entered
- 2320 votes in People's Choice

GOVERNANCE

The Brisbane Living Heritage Board is responsible for the corporate governance and strategic direction of Brisbane Living Heritage Ltd. The Board meet monthly on a volunteer basis and are responsible for ensuring

compliance under the Corporations Act 2001 and all other applicable laws are upheld. All Board members are representatives of Institutional members.

SUB COMMITTEES 2021 – 2022

Specialised sub committees provide a support framework for BLH and report directly to the Board at monthly meetings.

PUBLIC PROGRAMMING COMMITTEE

Created to provide support and curatorial direction to the BLH Coordinator.

NAME	ROLE	MEETINGS ATTENDED
Jennifer Garcia	Chair	6
Phoebe Meredith	Deputy Chair	6
Robyn Wallace	Director	6

BLH CONSTITUTION REVIEW SUB COMMITTEE

Meet annually to ensure our constitution remains up to date and relevant.

NAME	ROLE	MEETINGS ATTENDED
Jennifer Garcia	Chair	1
Emma MacLean	Director	1
Robyn Wallace	Director	1

STRATEGIC PLANNING SUB COMMITTEE

Review strategic plan and report to BLH Board.

NAME	ROLE	MEETINGS ATTENDED
Jennifer Garcia	Chair	1
Phoebe Meredith	Deputy Chair	1

NAME	ROLE	MEETINGS ATTENDED
Jennifer Garcia	Chair	12
Jenny Steadman*	Deputy Chair	2
Phoebe Meredith	Deputy Chair	10
Bev Smith	Treasurer	10
Georgia Grier*	Secretary	2
Glenda Sheaffe	Secretary	10
Miranda Hine*	Director	2
Emma MacLean	Director	10
Robyn Wallace	Director	10

MONTHLY BOARD MEETING ATTENDANCE

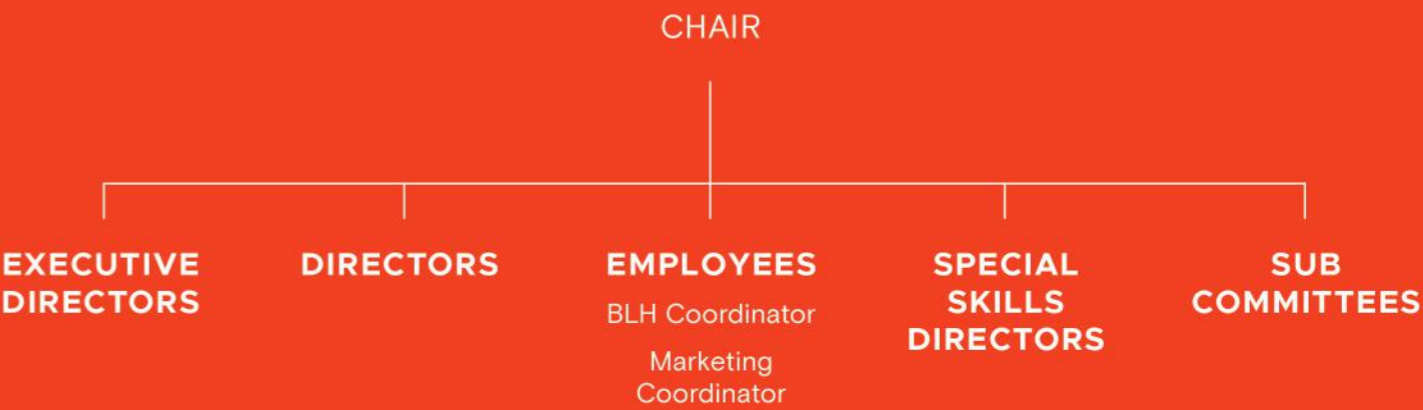
- AGM at Victoria Barracks Army Museum on 16 September 2021
- Board of Directors undertook governance training

PEOPLE

- Employment of new staff member for the position of Marketing Coordinator .1 FTE – Dani Nash
- Resignation of Membership Coordinator
- There were no special skills directors for the reporting period of 2021 – 2022.

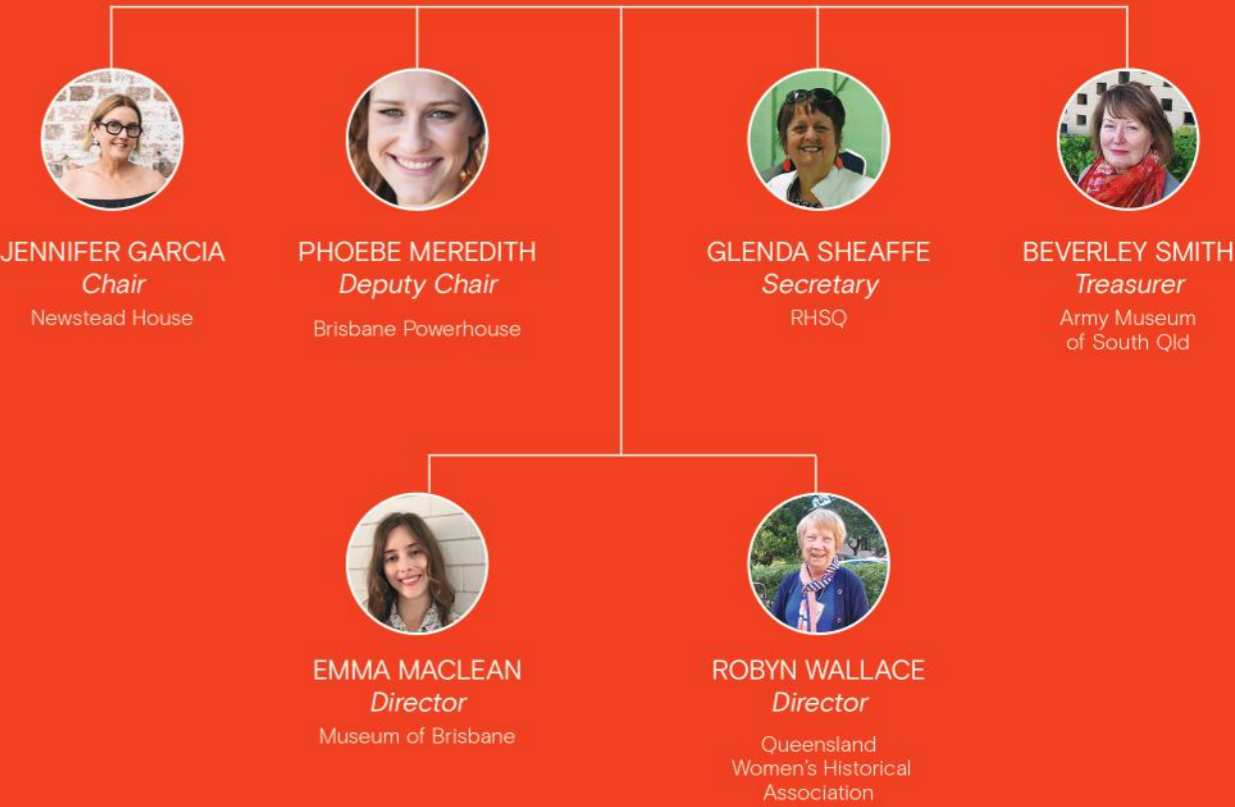
\*Resigned August 2021

ORGANISATIONAL  
STRUCTURE



BOARD OF DIRECTORS

As at 30 June 2022





BRISBANE'S LIVING HERITAGE NETWORK LTD  
A B N 62 613 910 384  
SPECIAL PURPOSE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022

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# FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2022

**BRISBANE'S LIVING HERITAGE NETWORK LTD**  
**A B N 62 613 910 384**  
**DIRECTORS DECLARATION FOR THE YEAR ENDED 30 JUNE 2022**

The directors have determined that the company is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

The directors of the company declare that:

1. The financial statements and notes present fairly the company's financial position as at 30 June 2022 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to these financial statements; and
2. In the directors' opinion, there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors and is signed for and on behalf of the Directors by:

Director

Beverley Smith



Dated this



day of



2022.

**BRISBANE'S LIVING HERITAGE NETWORK LTD A B N 62 613 910 384**  
**SPECIAL PURPOSE COMPILATION REPORT TO BRISBANE'S LIVING HERITAGE**  
**NETWORK LTD**

*Basis of Compilation*

We have compiled the accompanying special purpose financial statements of Brisbane's Living Heritage Network Ltd, which comprise;

- The balance sheet as at 30 June 2022,
- Statement of profit or loss for the year then ended,
- Statement of changes in equity, and
- A summary of significant accounting policies and other explanatory notes.

The specific purpose for which these special purpose financial statements have been prepared is set out in note 1 to the financial statements.

*Responsibility of the Directors*

The Directors of Brisbane's Living Heritage Network Ltd are solely responsible for:

1. The information contained in the special purpose financial report,
2. The reliability, accuracy and completeness of the information, and
3. For the determination that the significant accounting policies used are appropriate to meet Their needs and for the purpose that the financial statements were prepared.

*Our Responsibility*

Based on the information provided by the Directors of Brisbane's Living Heritage Network Ltd we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies as described in Note 1 to the financial statements and APES 315: *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the directors provided, into a financial report. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed. We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the (*financial reporting framework/basis of accounting*) described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants*.

*Assurance Disclaimer*

To the extent permitted by law, we do not accept liability for any loss or damage that any person, other than the company, may suffer arising from any negligence on our part. No person should rely on the special purpose financial report without having an audit or review conducted.

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on the financial statements.

The special purpose financial report was prepared exclusively for the benefit of the Directors and members of Brisbane's Living Heritage Network Ltd who are responsible for the reliability, accuracy, and completeness of the information used to compile them. Accordingly, these special purpose financial statements may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial statements.

Springwood Accountants Pty Ltd  
23 Dennis Road  
Springwood QLD 4127



13 August 2022

**BRISBANE'S LIVING HERITAGE NETWORK LTD**  
**A B N 62 613 910 384**  
**STATEMENT OF PROFIT OR LOSS FOR THE PERIOD ENDED 30 JUNE 2022**

	2022	2021	2020
Other Income	129,101	102,519	97,339
Employee Benefits	(54,789)	(57,072)	(61,412)
Other Costs	(77,345)	(26,388)	(36,997)
	<hr/>	<hr/>	<hr/>
	(3,033)	19,060	(1,070)
	<hr/>	<hr/>	<hr/>
Net Profit after income tax	(3,033)	19,060	(1,070)
	<hr/>	<hr/>	<hr/>

**STATEMENT OF CHANGES IN EQUITY**

	Issued Capital	Retained Earnings	Reserves	TOTAL
Balance at 1 July 2020	-	85,558	-	85,558
Profit for the year		19,060		19,060
Transfer		-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Balance at 30 June 2021	-	104,617	-	104,617
Profit for the year		(3,033)		(3,033)
	<hr/>	<hr/>	<hr/>	<hr/>
Balance at 30 June 2022	-	101,584	-	101,584
	<hr/>	<hr/>	<hr/>	<hr/>

**BRISBANE'S LIVING HERITAGE NETWORK LTD**  
**A B N 62 613 910 384**  
**STATEMENT OF CASH FLOWS FOR YEAR ENDED 30 JUNE 2022**

	Note	2022	2021	2020
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Receipts from customers, donations & Bequeaths		139,893	102,094	105,380
Receipts from Grants		-	5	-
Payments to suppliers and employees		(143,569)	(86,112)	(98,896)
Interest Received		25	46	113
		<hr/>	<hr/>	<hr/>
Net cash provided by (used in) operating activities	9	(3,650)	16,033	6,597
		<hr/>	<hr/>	<hr/>
Net increase (decrease) in cash held		(3,650)	16,033	6,597
Cash at beginning of year		113,464	97,431	90,834
		<hr/>	<hr/>	<hr/>
Cash at end of year	10	109,813	113,464	97,431
		<hr/>	<hr/>	<hr/>
<b>( 9 ) Reconciliation of Cash Flow from Operations</b>				
Profit from ordinary activities after income tax		(3,033)	19,060	(1,070)
Depreciation		-	-	201
Provision for Doubtful Debts		320	-	-
Provision for Leave		(8,805)	1,409	4,931
		<hr/>	<hr/>	<hr/>
		(11,518)	20,469	4,062
		<hr/>	<hr/>	<hr/>
<b>Changes in assets and liabilities</b>				
(Increase) / Decrease in receivables		(1,080)	(375)	457
(Decrease) / Increase in payables		8,330	(3,815)	2,073
(Decrease) / Increase in tax payable		618	(246)	5
		<hr/>	<hr/>	<hr/>
Cash Flows from Operations		(3,650)	16,033	6,597
		<hr/>	<hr/>	<hr/>
<b>( 10 ) Cash at end of year</b>				
Cash at Bank		9,097.11	231.88	1,826.94
Community Solutions		252.35	295.36	313.74
Cash Reserve		100,370.66	112,845.58	95,204.60
Gift		93.27	90.98	85.98
		<hr/>	<hr/>	<hr/>
Cash at end of year		109,813.39	113,463.80	97,431.26
		<hr/>	<hr/>	<hr/>

**BRISBANE'S LIVING HERITAGE NETWORK LTD**  
**A B N 62 613 910 384**  
**BALANCE SHEET AS AT 30 JUNE 2022**

	NOTE	2022	2021	2020
<b>CURRENT ASSETS</b>				
Cash and Cash Equivalents		109,813	113,464	97,431
Trade and Other Receivables	3	1,752	1,610	989
Total Current Assets		111,566	115,074	98,420
Plant and Equipment	4	-	-	-
<b>CURRENT LIABILITIES</b>				
Trade and Other Payables	5	7,146	-	3,465
Provisions	6	-	8,805	7,396
Tax Liabilities	7	2,836	1,652	2,002
Total Current Liabilities		9,982	10,457	12,863
<b>Total Liabilities</b>		9,982	10,457	12,863
<b>Net Assets</b>		101,584	104,617	85,558
<b>SHAREHOLDERS FUNDS</b>				
Retained Earnings	8	101,584	104,617	85,558
<b>TOTAL SHAREHOLDERS FUNDS</b>		101,584	104,617	85,558

**BRISBANE'S LIVING HERITAGE NETWORK LTD**  
**A B N 62 613 910 384**  
**NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**NOTE 1: Statement of Accounting Policies**

The directors' have prepared the financial statements on the basis that the company is a non-reporting entity because there are no users dependent on general purpose financial reports. This financial report is therefore a special purpose financial report that has been prepared to meet the needs of members.

Brisbane's Living Heritage Network Ltd is a small company limited by shares, incorporated and domiciled in Australia. The financial report has been prepared in accordance with the significant accounting policies disclosed below which the directors have determined are appropriate to meet the needs of members. Such accounting policies are consistent with the previous year unless stated otherwise.

The statements have been prepared on an accruals basis and are based on historical costs unless otherwise stated in the notes. The accounting policies that have been adopted in the preparation of this report are as follows:

**Cash and Cash Equivalents**

Cash and cash equivalents includes cash on hand, deposits held at call within banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within current liabilities on the balance sheet.

**Property Plant and Equipment**

Property, plant and equipment are included at cost, independent or directors' valuation. All assets, excluding freehold land, are depreciated according to the company's income tax return for the year ended 30 June 2022.

Increases in the carrying amount arising on revaluation of land and buildings are credited to a revaluation reserve in shareholders' equity. Decreases that offset previous increases of the same asset are charged against the revaluation reserve. All other decreases are charged to the income statement.

Directors' do **not** review the carrying amount of plant and equipment. Therefore, it is possible the carrying amount is more than the recoverable amount of these assets.

**Trade and Other Receivables**

Trade receivables, which generally have 30-day terms, are recognized and carried at original invoice amount. Trade and other receivables are reviewed annually to determine if there is objective evidence that a receivable cannot be collected. Where there is objective evidence that a receivable cannot be collected it is written off as a Bad debt.

**Inventories**

Inventories are measured at cost. Costs are assigned on a first-in first-out basis and include direct materials and labour only. Directors' do not review the carrying amount of inventories annually to ensure it is not more than the recoverable amount of these assets.

**Intangibles**

Goodwill is recorded at cost. Gains and losses on the disposal of a business include the carrying amount of goodwill relating to the business sold. Directors' do **not** review the carrying amount of intangibles. Therefore, it is possible the carrying amount is more than the recoverable amount of these assets.

**Employee Benefits**

No provision has been raised for any outstanding leave an employee may be entitled to.

## BRISBANE'S LIVING HERITAGE NETWORK LTD

A B N 62 613 910 384

### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

#### Provisions

No provision has been raised unless its probability of occurrence is certain. Employee benefits, annual leave and long service leave, are measured at the nominal amounts expected to be paid when the liability is settled.

#### Income Tax

The income tax expense for the year comprises current income tax expense. The company does not recognise deferred tax assets or liabilities. Current income tax expense charged to the profit and loss is the tax payable based on taxable income from the company's income tax return for the year ended 30 June 2022.

#### Trade and Other Payables

Trade and other payables represent the liabilities for goods and services received by the company that remain unpaid at the end of the reporting period. They are recognized at their transaction price. Trade and other payables are subject to normal credit terms (30 – 60 days) and do not bear interest.

#### Leases

All leases are charged as expenses in the year in which they are incurred.

#### Revenue and Other Income

Revenue is measured at the value of the consideration received or receivable after considering any trade discounts and volume rebates. Consideration is not discounted to present values when recognising revenue. Interest revenue is recognised when received. Dividend income is recognised when received.

#### Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

#### Share Capital

The company has issued 100 ordinary shares that carry equal; voting rights, distribution of dividends, and repayment of capital.

#### NOTE 2: CONTINGENT LIABILITIES

At the date of this report, the directors were not aware of any contingent liability that should be reported.

#### NOTE 3: EVENTS AFTER BALANCE DATE

This financial report does not consider any events after the end of the financial year that may affect the financial report.

## BRISBANE'S LIVING HERITAGE NETWORK LTD

A B N 62 613 910 384

### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

#### Provisions

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## BRISBANE'S LIVING HERITAGE NETWORK LTD

A B N 62 613 910 384

### NOTES TO FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2022

#### ( 8 ) Retained Earnings

Net Profit after income tax	(3,033)	19,060	(1,070)
Retained Profits at 1 July	104,617	85,558	86,627
<b>Retained profits at the end of the financial year</b>	<b>101,584</b>	<b>104,617</b>	<b>85,558</b>

## BRISBANE'S LIVING HERITAGE NETWORK LTD

### PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 JUNE 2022

INCOME	2022	2021	2020
Donation Income	-	5	-
Funding Income - BCC	105,000	72,500	67,000
Membership Dues- Institutional	6,164	5,936	6,191
Membership Dues - Associate	1,250	1,250	1,300
Membership Dues - Individual	1,218	527	473
Public programs/tours	3,949	2,435	760
Grants	-	9,820	11,503
Workshops / Training Programs	1,492	-	-
Interest Received	25	46	113
CashFlow Boost	-	10,000	10,000
Other Income	3	-	-
Bequeath	10,000	-	-
	<b>129,101</b>	<b>102,519</b>	<b>97,339</b>
<b>OPERATING EXPENSES</b>			
Advertising and Promotion	74	430	67
Audit Fees	1,095	1,055	986
Bookkeeping Fees	602	566	491
Bursaries for Membership	-	1,000	1,000
Computer Supplies and Costs	68	-	285
Consultants Fees	1,200	-	6,300
Donations	200	-	-
Fees and Charges	153	95	54
Freight and Cartage	450	-	-
Gifts	504	333	250
Marketing/Events	46,755	1,216	11,216
Insurance	3,097	2,977	2,965
Plant and Equipment - minor items	81	109	1,207
Postage	161	147	135
Printing and Stationery	468	1,118	675
Project costs- misc	-	53	-
Rent	1,182	750	6,600
Staff Amenities	26	60	20
Staff Training	-	244	1,517
Subscriptions and Memberships	2,707	2,574	3,486
Superannuation	7,987	4,742	8,571
Telephone	465	480	503
Tours and Public Programs	3,383	1,209	167
Travel and Accommodation	82	57	70
Web Hosting	13,138	510	340
Workshops / Training Programs	1,160	11,712	-
Wages	55,229	50,382	46,137
Workers' Compensation	352	234	237
	<b>140,619</b>	<b>82,051</b>	<b>93,277</b>
<b>Total Operating Expenses</b>			
<b>Non Operating Costs</b>			
Provision for Annual Leave	(8,805)	1,409	4,931
Provisional For Doubtful Debts	320	-	-
Depreciation	-	-	201
	<b>(8,485)</b>	<b>1,409</b>	<b>5,132</b>
<b>Net Profit</b>	<b>(3,033)</b>	<b>19,060</b>	<b>(1,070)</b>





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LIVING  
HERITAGE



[brisbanelivingheritage.org/](http://brisbanelivingheritage.org/)



# ANNUAL REPORT

BRISBANE'S LIVING HERITAGE NETWORK LTD

Brisbane's Living Heritage  
Network is proudly  
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*Dedicated to a better Brisbane*